**Job Title: SAP S/4HANA Project EVOLVE - Subject Matter Expert (SME)**

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| **Location:** Toronto, Ontario, Canada | **Start Date:** ASAP |
| **Department:** Finance – Capital & Treasury | **Term:** ~16 months, end date Nov 28, 2026. |
| **Job Type:** Contract / Full-Time (Project-Based) | **FTE Status:**1.00 |
| **Reports To:** Manager, Finance System Solutions | **Work Model:** Hybrid work model with **on-site presence** |
| **Salary Range:** $50.042 - $64.216/hr | required for workshops, testing, and training. |
| **Campus Site:**Bayview |  |

**Position Summary:**

We are seeking an experienced Subject Matter Expert (SME) to support the successful implementation of SAP S/4HANA across different functions within the Finance portfolio. The SME will play a critical role in S/4HANA transformation project, providing deep functional expertise in finance & accounting modules Funds and Grants Management (FM/GM), Capital & Operational funding including CAPEX and OPEX Planning & Budgeting, Treasury Electronic Bank Statement (EBS) automation with integration of AR (HRCM) System, SAP Ariba and integration with other appropriate finance modules as needed. This role requires a solid understanding of hospital public sector accounting standards (PSAS) and Ministry of Health (MOH) funding framework/guidelines and the ability to collaborate across business units to ensure accounting compliance and business continuity. The SME supports business process design, configuration, testing, training, and knowledge transfer throughout the SAP implementation and beyond.

**Key Responsibilities:**

* Define and validate end-to-end process flows across Finance, Accounting, and Capital & Treasury teams.
* In-depth understanding of hospital finance operations, particularly grant lifecycle and government-funded projects and operations.
* Solid knowledge of Operational (OPEX) & Capital (CAPEX) funding including Planning & Budgeting using an auxiliary budget system e.g. IBM PA TM1 and connecting the reporting with S4 HANA.
* Comprehensive knowledge of S/4HANA Treasury module, including cash flow forecasting, Multi-Bank Connectivity (MBC), Accounts Receivable systems (HRCM), and Electronic Bank Statement (EBS) reconciliation.
* Provide expertise and input on integration touchpoints of HR Mini Master (cost centre ownership/approvals), Supply Chain and Treasury (cash flow management).
* Contribute to the development of test scenarios, UAT execution, and system validation.
* Assist in resolving cross-functional issues involving finance, supply chain, IT, HR (cost centre ownership), and external banking systems.
* Provide training and documentation to stakeholders on new S/4HANA processes including end-user documentation and user guides.
* Support stakeholder onboarding to new SAP S/4HANA processes.
* Act as a liaison between Finance users and the SAP implementation team to ensure end-user needs and accounting compliance are met.
* Provide post-go-live support and recommend continuous improvements to business processes and system configuration.

**Qualifications & Experience:**

* CPA designation, MBA, or equivalent strongly preferred.
* 5+ years of progressive experience as an SAP SME or Functional Consultant Functional Consultant in Treasury Module, FM/GM, and SAP Ariba with integration experience in other finance modules. *Experience in public sector accounting or hospital multi-funding reporting strongly preferred.*
* Experience supporting ERP implementations or upgrades with prior involvement in SAP ECC and/or SAP S/4HANA implementation highly desirable.
* Knowledge of Ontario Ministry of Health capital funding frameworks and restricted fund reporting.

**Key Competencies:**

* Demonstrated ability to excel and adapt in fast-paced, deadline-driven project environments, while maintaining a high level of accuracy, efficiency & professionalism.
* Self-motivated, self-starter with proven ability to work independently with minimal supervision, while also thriving in collaborative, project and team-oriented environments.
* Proactive, critical thinker with outstanding problem solving & issue resolution skills with a focus on internal controls, audit readiness, and accounting transparency with a strong ability to receive and apply feedback constructively.
* Collaborative mindset with excellent communication & presentation skills with ability to liaise with stakeholders at all levels.
* Proficiency in MS Excel, Word, PowerPoint, SharePoint, Project Management software such as Jira, Project Place.
* Familiarity with SAP Fiori and IBM Planning Analytics (TM1) is an asset.