# Emergency Preparedness Specialist, FIFA World Cup 26™ Toronto Health and Medical Planning Team

*The City of Toronto has been selected as one of 16 cities across three countries to host the FIFA World Cup 26™ in 2026. Six of the tournament's 104 matches will occur in Toronto, with various other competition-related activities occurring throughout the city and extending to other municipalities from June 11 to July 19, 2026.*

*Sunnybrook will lead the development and implementation of an integrated and coordinated Medical Plan, and be responsible for the overall management, direction, and provision of medical services at the tournament and associated events. Sunnybrook will also lead the health emergency management strategy for the tournament*.

Reporting to the Manager, Emergency Preparedness, the Emergency Preparedness Specialist is responsible for developing and implementing health-focused emergency management strategies, plans and processes for the FIFA World Cup 26™ in Toronto. The Specialist will play a critical leadership role in the design, execution and evaluation of all emergency preparedness exercises, training and plans, including at least two large-scale, multi-agency exercises.

**Two (2) vacancies** exist for this role. The successful candidates will be **fully dedicated** to the FIFA World Cup 26™ Toronto Health and Medical Planning Team until the conclusion of the event (~August 2026).

## Summary of Duties

* **Specialized Planning** – Leads specialized emergency planning according to the assigned portfolio. Specialists will primarily support medical response plans, health system components of a comprehensive mass casualty incident response plan, and hospital-based family reunification planning. The Specialists will work collaboratively with diverse leaders, organizations, and stakeholder groups from across the healthcare system and Toronto’s Integrated Safety & Security Unit (T-ISSU) to facilitate planning.
* **Exercise Design & Evaluation** – Leads design, execution, and implementation of multiple large-scale, multi-agency exercises to validate plans, procedures, and processes. Prepares high-quality exercise documents for broad audiences. Leads after-action reviews and reports to support plan and process improvement.
* **Emergency & Incident Management** – Supports development and validation of command-and-control structure(s) and communication mechanisms for health and medical services. Provides recommendations for improved integration and coordination with other functional planning areas according to the principles of the incident management system.
* Promotes an anti-racist, anti-oppressive, diverse, and inclusive work and team environment, consistent with Sunnybrook’s Anti-Racism Policy and equity and social accountability strategy.

## Qualifications & Experience

* Bachelor’s Degree in a related discipline is required. A Master’s Degree with an emphasis on disaster and emergency management is an asset.
* Minimum of four (4) years of experience with disaster planning/emergency management is required.
	+ Recent experience leading medical response plan development is an asset.
	+ Recent experience leading mass casualty incident (MCI) and related functional planning (ex., hospital-based family reunification) is an asset.
* Completion of Basic Incident Management/Command System (i.e. IMS 200, ICS 200) is required. Completion of intermediate or advanced courses is an asset.
* Experience in project management is required.
* Experience in exercise design, implementation, and evaluation is required.
* In-depth knowledge of hospital operations and/or a good functional knowledge of the health sector is required.
* Hospital sector and clinical experience, or other related field experience, are strongly preferred.

## Skills

* Self-motivated with exceptional facilitation, problem-solving, and decision-making skills.
* Excellent conflict resolution, attention to detail, organizational, and time management skills.
* Excellent interpersonal, verbal/written communication, and presentation skills.
* Ability to meet deadlines and work effectively in a fast-paced, high-activity work environment.
* Ability to establish and maintain good working relationships with a variety of organizations and multidisciplinary individuals.