|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Manager**

|  |  |  |  |
| --- | --- | --- | --- |
| **Competition #**  |  | **Location:**  | Bayview Campus |
| **Classification:**  | Temporary Full-time (Until approx. June 2027) | **Department:** |  |
| **Salary:**  | TBD | **Union:**  | Non-union |
| **Hours of Work:**  | Weekdays: Flexibility to work weekends and outside of core business hours dependent on project needs |

**Project Manager – HIS Implementation (2-Year Contract)**Sunnybrook Health Sciences Centre is a nationally-leading and internationally-recognized academic health care centre based at several sites in the Greater Toronto Area (GTA). Our team delivers expert, compassionate care to patients from across Ontario; wide ranging and sometimes unique education to thousands of learners each year; and research and implementation of innovations that invent the future of health care. Since our first patient in 1946, Sunnybrook has evolved and expanded to become a network of integrated sites and campuses representing the full continuum of care including pre-hospital, acute, and post-acute and key specialty services for Ontario.Sunnybrook is embarking on a multi-year digital, clinical transformation project to implement a new health information system (HIS) across all campuses and satellite sites, through Project REACH. The project is a pillar of enabling exemplary patient experience and quality of care and therefore this is not solely an information technology initiative, but one founded in clinical transformation and care redesign. Led by the Clinical Informatics Team, Project REACH will strive to enhance patient care, streamline clinical workflows and support our clinicians.**About the Opportunity**Sunnybrook Health Sciences Centre is seeking an experienced Project Manager to support the successful implementation of our Hospital Information System (HIS). This role will be instrumental in ensuring the seamless transition to a modern HIS platform, working closely with clinical and operational leaders to drive key project milestones, manage risks, and oversee change management efforts.This 2-year contract position reports into the HIS PMO and will engage stakeholders stakeholders across Sunnybrook's hospital sites, including senior leadership, clinical teams, IS/IT, and external partners.**Key Responsibilities*** Develop and manage complex project plans with clear objectives, timelines, and deliverables.
* Lead multiple work streams across project work streams (including content development to ensure sustained momentum) with support from Director
* Identify, mitigate, and escalate project risks to leadership, ensuring timely resolution.
* Organize and integrate cross functional activities ensuring completion of the project.
* Track and report project deliverables, timelines, and budget adherence.
* Utilize data from various sources to generate insights for executive-level decision-making.
* Facilitate large group meetings and ensure alignment on key project objectives.
* Support the cutover planning, go-live execution, and post-go-live stabilization.
* Work closely with IS/IT and clinical informatics teams to ensure a smooth transition from legacy systems.
* Develop and execute strategies for ongoing system optimization and end-user support.

**Qualifications & Skills*** Bachelor’s degree in Business Administration, Health Administration, or a related field (or equivalent experience).
* PMP designation required or in progress
* 5+ years of experience in a healthcare setting, preferably in a hospital or health system.
* Demonstrated expertise in healthcare project management, with a strong understanding of hospital operations and clinical workflows.
* Proficiency in Microsoft Office Suite (Excel, PowerPoint, Project) and familiarity with HIS platforms.
* Exceptional organizational and problem-solving skills, with the ability to manage multiple, complex initiatives under tight deadlines.
* Experience leading projects with multi-disciplinary stakeholders, including senior leadership, frontline staff, and external partners.
* High level of initiative and self-direction
* Ability to manage multiple, complex initiatives within tight timeframes

**Date Posted:** **Last Day for Application:** * The location and/or details in the job posting may change depending on operational needs.
* Qualified Applicants must submit both an Internal Application/Transfer Form and current Résumé to the Human Resources Department at their campus. Qualifications, skills and demonstrated satisfactory attendance and performance are considered as part of the selection process.
* Sunnybrook is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (‘AODA’). If you require accommodation for disability during any stage of the recruitment process, please indicate this on your Internal Application/Transfer Form.
 |

